

**Deen Dayal Upadhyaya Gorakhpur University,  
Gorakhpur**

**(Accredited A<sup>++</sup> by NAAC)**



**Ordinance**

**Four Year UG Programme  
(B.A./B.Sc./B.Com.)**

**2024**



## Deen Dayal Upadhyaya Gorakhpur University, Gorakhpur

### Four Year UG Programme (B.A./B.Sc./B.Com)

#### Ordinance

The Ordinance shall be known as Deen Dayal Upadhyaya Gorakhpur University Undergraduate Ordinance 2024, and shall come into effect from the date of its approval by the Hon'ble Chancellor of Deen Dayal Upadhyaya Gorakhpur University.

#### 1. Applicability

This ordinance shall apply to Undergraduate programmes in the Faculties of Arts, Science and Commerce from the session 2024-2025

#### 2. Key Words

- 2.1 **Academic Year:** Two consecutive semesters, one odd semester and one even semester shall constitute one academic year.
- 2.2 **Choice Based Credit System (CBCS):** The CBCS provides choice for students to select from the prescribed courses.
- 2.3 **Programme:** An academic programme leading to award of a Certificate, Diploma, Honours Degree and Honours with Research.
- 2.4 **Course:** also known as paper, is a sub component of a programme and may include lectures/ tutorials/ laboratory work/ field work/ outreach activities/ project work/ vocational training/ viva/ seminars/ term paper/ assignment/ presentation/ self-study, etc. or a combination of some of these.
- 2.5 **Semester:** Each semester will consist of academic work equivalent to 90 working days including examination/ evaluation. The odd semester will be from 15 July to 15 December and even semester from 01 January to 30 May in each academic year.
- 2.6 **Credit:** A unit by which the weightage of course work is measured. It determines the number of hours of instructions required per week. One credit is equivalent to one hour of teaching (lecture/ tutorial) or two hours of practical work/ field work per week.
- 2.7 **Grade Point:** It is a numerical value allotted to grade obtained in a course.
- 2.8 **Grade/ Score Card:** The grade cards will be given to all students at the end of every semester of a programme and also after improvement of grades only online. It will display the course details (code, title, number of credits, grade points) obtained in each course, and SGPA/ CGPA.
- 2.9 **Letter Grade:** It is an index of the performance of students in a said course. Grades are denoted by letters O, A+, A, B+, B, C, P, F and Ab.

- 2.10 **Semester Grade Point Average (SGPA):** It is a measure of academic performance in a semester.
- 2.11 **Cumulative Grade Point Average (CGPA):** It is a measure of overall cumulative academic performance of a student.
- 2.12 **Award Sheet:** The final award sheet shall be issued on successful completion of all semesters of a programme, which, will display the course details (code, title, number of credits and grade points) obtained in each course, and CGPA.

### 3. Types of Courses

- 3.1 **Major Courses:** Courses which are to be studied by a student as a core requirement to complete a programme. A student admitted to the UG programme shall choose two major disciplines (subjects) from the Faculty in which he is admitted and shall pursue them for three years (six semesters). In the fourth year the student shall opt for any one of these Major disciplines to earn a four year UG degree
- 3.2 **Minor Courses:** These courses are ancillary courses to be opted to complement the Major courses. A student admitted to the UG programme shall opt for a Minor discipline (subject) either from his/her Faculty or from other Faculties and shall pursue it for first two years (four semesters).
- 3.3 **Skill Enhancement Courses/ Vocational Courses:** Every student admitted to the UG programme shall opt for one Skill Enhancement/Vocational course per semester from a pool of courses offered by the University in the first three semesters (Semesters I, II, III)
- 3.4 **Ability Enhancement/ Cocurricular Courses:** Every student admitted to the UG programme shall opt for one Ability Enhancement/ Cocurricular Course per semester from a pool of courses offered by the University in the first four semesters (Semesters I, II, III, IV).
- 3.5 **Research Project/ Dissertation/ Internship/ Field work/Survey:** Every student admitted to the UG programme shall opt to undertake a Research Project/ Dissertation/ Internship/ Field work/Survey in one of their Major disciplines (subjects) in the fourth semester.
- 3.6 **Major Research Project or Dissertation:** Students of the UG Programmes who opt for the four year UG Degree (Honours with Research) shall be required to prepare a Major Research Project or Dissertation in the eighth semester.

### 4. Admission Process

- 4.1 The admission of Indian national students to the four year UG programmes shall be based on merit determined on the basis of performance in the undergraduate entrance test conducted by the University. However, Foreign Nationals applying for admission through authorised channels shall be eligible for direct admission on supernumeric seats. Affiliated colleges can design their own admission process without diluting the minimum eligibility required for admission.

#### **4.2 Reservation:**

Reservation in admissions shall be as per the UP-Government rules. The Scheduled Castes/ Scheduled Tribes/ Other Backward Classes (Non-Creamy layer)/ EWS candidates originally belonging to Uttar Pradesh will be given the benefit of reservation. Scheduled Castes/ Scheduled Tribes/ Other Backward Classes/ EWS candidates of other States will be treated as Unreserved category.

#### **4.3 Minimum Eligibility**

A candidate who has successfully passed the examination conducted by a Board/ University at the 10+2 level (Class XII) of schooling shall be eligible for admission to the four year degree programme of the University.

As per the NEP (2020), that promotes removal of strict boundaries between disciplines, students from any discipline will be allowed to seek admission in any programme provided they qualify the admission test and are placed in the merit list as per university rules.

**4.4 Declaration of result:** Merit list for admission shall be published on the official website of Deen Dayal Upadhyaya Gorakhpur University, Gorakhpur.

#### **4.5 Order of Merit:**

If two or more candidates have secured equivalent marks/ rank in the merit index, then the merit for admission will be determined as follows:

4.5.1 The candidate, who has secured higher percentage of marks at Intermediate (10+2) or equivalent examination or polytechnic diploma, will be given preference.

4.5.2 If the marks secured in class (10+2) or equivalent examination or polytechnic diploma are the same in such cases first preference will be given to the candidate who has secured higher percentage of marks at High School or equivalent examination.

4.5.3 If the marks obtained at the High School or equivalent examination are also the same, then in that case the older in age candidate will be given priority.

#### **4.6 Weightages**

Weightages for admission shall be according to the rules of the University.

#### **4.7 Lateral Entry**

Lateral entry shall be allowed as per university rules

### **6. Programme Duration and Credit Requirements**

6.1 The four year UG programme shall be spread over eight semesters (4 academic years). This shall include 2 Major disciplines (subjects) and a Minor discipline (subject). Of the two major disciplines (subjects), one will be pursued over all 8

semesters making the student earn 84 credits. The Second major will be pursued for 6 semesters making the student earn 44 credits and the Minor discipline (subject) will be pursued for 4 semesters that shall earn for the student 24 credits. In addition, students will be required to complete 3 Skill Enhancement/ Vocational Courses (9 credits) , 4 Ability Enhancement / co-curricular Courses (8 credits). They will also be required to undertake a Research Project/ Dissertation/ Internship/ Fieldwork / survey in Major-1 in the IVth semester earning 3 credits. The total minimum credits to be earned for successfully passing the 4 year degree programme shall be 172.

6.2 The maximum duration for completing the four year UG programme, shall be seven consecutive academic years.

## **7. Programme Structure**

7.1 The programme structure and programme outline of the four year Degree is provided in **Annexure-A**.

7.2 While getting admitted to the first semester a candidate shall choose two Major disciplines and one Minor discipline. However, the candidate is free to alter the sequence of the chosen disciplines (major/minor) in the third year. He /she may change his/her Minor discipline (selected by him/her) into his Major discipline in the third year.

7.3 The University shall allow 40% of the total courses being offered in a particular programme in a semester through the online courses offered through SWAYAM/MOOC and other online platforms recognised by UGC/State Govt./University.

## **8. Attendance Requirement**

A student is required to fulfil 75% attendance in lectures, tutorials, seminars practicals etc to appear in the End Term examination. However, in exceptional cases, the Dean of the Faculty concerned/Principal may grant a relaxation in the minimum attendance upto 10% on the basis of genuine reason. The additional 5% relaxation shall be at the discretion of the Honourable Vice-chancellor.

## **9. Examination(s) and Assessment / Evaluation**

9.1 In the Major and Minor courses, there shall be continuous internal assessment and Semester-end Examinations as per the scheme of Examination. However in the case of SECs and AECs there shall be no continuous internal assessment and the students shall be evaluated on the basis of End Semester examination.

9.2 The continuous internal assessment shall have a weightage of 25 marks. The internal assessment of the students may include an assignment /project/written test carrying 20 marks and his/ her attendance in class carrying 5 marks.

- 9.3 It shall be the duty of the teacher/ teachers teaching a particular course, to conduct internal assessment, evaluate and award marks.
- 9.4 The evaluation of SECs and AECs shall either be through practicals or MCQs. There shall be no internal evaluation in these courses.
- 9.5 The evaluation of Major and Minor disciplines in the End semester examination of 75 marks shall be either descriptive or in MCQ mode (depending on the policy of the University).
- 9.6 The evaluation of the Research Project/ Dissertation/ Internship/ Field work/ survey shall be done in the fourth semester carrying three credits. Internship is to be done by the student during the vacation between fourth and fifth semester and should be of 4-6 weeks. The student is required to submit the report along with the requisite certification from the concerned Institute/ Organization. The panel for the evaluation of internship/ term paper report shall be from amongst the eligible teachers of the University and affiliated colleges.
- 9.7 Major Research Project/ Dissertation will be evaluated in the eighth semester carrying twelve credits. The student is required to submit the major research project/ dissertation along with the requisite certification from the concerned supervisor.
- 9.8 The supervisor allotment will be decided by the Departmental Committee as per the provisions of the statutes of the University.
- 9.9 The panel for evaluation of dissertation (carrying 75 percent weightage) and, the presentation by the student and viva-voce (carrying 25 percent weightage) shall be from amongst the eligible teachers of the University and affiliated colleges.
- 9.10 The assessment/ evaluation of each course will be out of 100 marks (25 for internal assessment and 75 for end of semester examination) irrespective of number of credits allotted to the course.
- 9.11 The marks shall be converted to grades as per the formula decided by the University.
- 9.12 The University shall permit the credit transfer as per rules framed by the University.

## **10. Grading**

- 10.1 A student obtaining grades 'P' to 'O' (numeric grade 4 or higher) in any course shall be considered PASS in that course. The grade point of a particular course will be awarded on the basis of the total marks after adding all the components (e.g End term examination and internal assessment) of the course.
- 10.2 For non-credit courses, P or F will indicate Pass or Fail.

- 10.3 If a course of any subject (both theory and practical) is a credit course, then the passing percentage for each shall be 33 percent. However, an aggregate passing percentage of 36 % (CGPA of 3.6) shall be required in a programme.
- 10.4 There is no minimum or separate passing percentage for internal evaluation..

## **11. Promotion and Reappearing**

- 11.1 The student shall be promoted to the next semester provided he /she
- 11.1.1 is registered in the current semester in the specific program.
  - 11.1.2 has undergone a regular course of study and has minimum 75% attendance in the current semester.
  - 11.1.3 has appeared for the End Term Examination in at least one course.

### **11.2 General rules for promotion**

- 11.2.1 All students shall be promoted automatically from odd to even semesters.
- 11.2.2 A student shall be promoted from any academic year to the next if he/ she has passed in at least fifty percent credit courses in previous two semesters combined.
- 11.2.3 Those students who are NOT eligible for promotion shall have to reappear in the end semester examination of those courses in the semester(s) in which the student has failed, in the next regular examination only. The grades of internal assessment shall carry forward in such cases.
- 11.2.4 Those students who are eligible for promotion and wish to improve their grades may choose to reappear in the end of semester examination to improve their grades, in the next regular examination only. The grades of internal assessment shall carry forward in such cases.
- 11.2.5 A student may be allowed to re-register for a semester, within the maximum stipulated time period allowed to complete the program, provided he/ she satisfies one of the following conditions. In such a case there shall be fresh assessment of internal evaluation:
  - (i). The student is declared fail.
  - (ii) The student did not appear in a semester-end examination or he/ she was not granted permission to appear in the examination.
  - (iii) The student had been detained by the University and subsequently has been permitted to take re-admission.
  - (iv) The student has own desire to abandon the performance of the semester and wishes to repeat/ reappear.
- 11.2.6 Those students who reappear in any course (s) in any semester or re-register for a semester, shall have to pay the prescribed fee.
- 11.2.7 Challenge evaluation shall be permitted as per the rules of the University.

## **12. Exit option**

- 12.1 In case the student wishes to exit after completion of one year of the four year degree Programme, he/ she shall be eligible for award of a Certificate, provided the student fulfils the following conditions:

- 12.2.1 Has pursued the prescribed courses of study and has completed 46 credits as prescribed under the relevant regulations without 'F' or 'Ab' in any course.
  - 12.2.2 Has completed, in addition, an internship/ vocational course of 4 credits during the summer vacation after the second semester; otherwise he/she shall not be eligible for re-entry in the future.
  - 12.2.3 Obtained a minimum CGPA of 3.6.
  - 12.2.4 Paid all the dues of the University.
  - 12.2.5 No disciplinary proceedings are pending against him/ her.
  - 12.2.6 Any other condition, as notified by the competent authority of the University.
- 12.2 In case the student wishes to exit after completion of two years of the four year degree Programme, he/ she shall be eligible for award of a Diploma, provided the student fulfils the following conditions:
- 12.3.1 Has pursued the prescribed courses of study and has completed 92 credits as prescribed under the relevant regulations without 'F' or 'Ab' in any course.
  - 12.3.2 Has completed, in addition, an internship/ vocational course of 4 credits during the summer vacation after the second semester; otherwise he/she shall not be eligible for re-entry in the future.
  - 12.3.3 Obtained a minimum CGPA of 3.6.
  - 12.3.4 Paid all the dues of the University.
  - 12.3.5 No disciplinary proceedings are pending against him/ her.
  - 12.3.6 Any other condition, as notified by the competent authority of the University.
- 12.3 In case the student wishes to exit after completion of three years of the four year degree Programme, he/ she shall be eligible for award of an undergraduate degree, provided the student fulfils the following conditions:
- 12.3.1 Has pursued the prescribed courses of study and has completed 132 credits as prescribed under the relevant regulations without 'F' or 'Ab' in any course.
  - 12.3.2 Obtained a minimum CGPA of 3.6.
  - 12.3.3 Paid all the dues of the University.
  - 12.3.4 No disciplinary proceedings are pending against him/ her.
  - 12.3.5 Any other condition, as notified by the competent authority of the University.

**Note: Only those students shall be allowed to pursue the Honours with Research degree in the fourth year who have obtained a CGPA of 7.5 or above in the previous six semesters.**



13. **Grading System** : The grading system shall be as follows

**Award of Grades Based on Absolute Marks**

Letter Grade	Description	Marks Range(out of 100)	Grade Point
<b>O</b>	Outstanding	91-100	10
<b>A<sup>+</sup></b>	Excellent	81-90	9
<b>A</b>	Very Good	71-80	8
<b>B<sup>+</sup></b>	Good	61-70	7
<b>B</b>	Above Average	51-60	6
<b>C</b>	Average	41-50	5
<b>P</b>	Pass	33-40	4
<b>F</b>	Fail	0-32	0
<b>AB</b>	Absent	Absent	0

14. **Computation of SGPA and CGPA**

The Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA) shall be computed as follows:

- 14.1 The SGPA is the ratio of sum of the product of the number of credits with the grade points scored by a student in all the courses taken by a student and the sum of the number of credits of all the courses undergone by a student, i.e.

$$\text{SGPA } (S_i) = \Sigma (C_i \times G_i) / \Sigma C_i$$

where  $C_i$  is the number of credits of the  $i^{\text{th}}$  course and  $G_i$  is the grade point scored by the student in the  $i^{\text{th}}$  course.

- 14.2 The CGPA is also calculated in the same manner taking into account all the courses undergone by a student over all the semesters of a programme, i.e.

$$\text{CGPA} = \Sigma (C_i \times S_i) / \Sigma C_i$$

where  $S_i$  is the SGPA of the  $i^{\text{th}}$  semester and  $C_i$  is the total number of credits in that semester.

- 14.3 The SGPA and CGPA shall be rounded off to 2 decimal points and reported in the grade cards and transcripts.
- 14.4 Whenever a student is permitted to repeat a course, the better grade of the two will be taken for the computation of SGPA and CGPA.

## 15. Award of Division

Division shall be awarded to the students as per the following table:

CGPA RANGE	Division
7.50<=CGPA<=10.00	First Division with distinction
6.00<=CGPA<=7.49	First Division
4.50<=CGPA<=5.99	Second Division
3.60<=CGPA<=4.49	Third Division

**Note :** The conversion formula for converting CGPA to the corresponding Percentage(P) of Marks will be as follows:

$$\text{Percentage of Marks} = \text{CGPA} \times 10.0$$

16. The merit rank of the students shall be determined on the basis of the CGPA obtained by them. However, only those students who have passed all courses in the first attempt without grace marks, shall be eligible for the award of medals.
17. In case of any issue of interpretation or clarification arising during the course of implementation of this ordinance or in case of any unforeseen circumstances, or decision required in the interest of the university or academics, the Vice Chancellor shall be authorized to decide, which shall be binding on all stakeholders.

## Appendix-A (Four Year UG Programme Framework)

Year	Semester	MAJOR-1 [Subject-1] From Same Faculty	MAJOR-2 [Subject-2] From Same Faculty	MINOR [Subject-3] From Same/ others Faculty	SEC Skill Enhancement Course/ vocational	AEC Ability Enhancement Courses/ CoCurricular	Research Project/ Dissertation/ Internship/ Field work/ survey	Total Credits	Degree and Credits
1	I	Th (6 ) OR Th (4)+ Prac (2)	Th (6 ) OR Th (4)+ Prac (2)	Th (6 ) OR Th (4)+ Prac (2)	S.E.C.-1 (3 Credits)	AEC-1 (2 Credits)		23	Certificate in Faculty (46 Credits)
	II	Th (6 ) OR Th (4)+ Prac (2)	Th (6 ) or Th (4)+ Prac (2)	Th (6 ) OR Th (4)+ Prac (2)	S.E.C.-2 (3 Credits)	AEC-2 (2 Credits)		23	
2	III	Th (6 ) OR Th (4)+ Prac (2)	Th (6 ) or Th (4)+ Prac (2)	Th (6 ) OR Th (4)+ Prac (2)	S.E.C.-3 (3 Credits)	AEC-3 (2 Credits)		23	Diploma in Faculty (92 Credits)
	IV	Th (6 ) OR Th (4)+ Prac (2)	Th (6 ) OR Th (4)+ Prac (2)	Th (6 ) OR Th (4)+ Prac (2)		AEC-4 (2 Credits)	Any one (3 Credits)	23	
3	V	Th (2x5) OR Th (2x4) + Prac (2)	Th (2x5) OR Th (2x4) + Prac (2)					20	UG Degree (132 Credits)
	VI	Th (2x5) OR Th (2x4) + Prac (2)	Th (2x5) OR Th (2x4) + Prac (2)					20	

4	VII	Th (5x4) OR Th (4x4)+ Prac(4)						20	UG Honors (172 Credits)
	VIII	Th (5x4) OR Th (4x4)+ Prac (4)						20	
<b>OR</b> For Students who secured 75% Marks in First Six Semesters									
4	VII	Th (5x4) OR Th (4x4)+ Prac(4)						20	UG Honors with Research (172 Credits)
	VIII	Th (2x4)					Research Project (12 Credits)	20	

