

**Deen Dayal Upadhyaya Gorakhpur University,  
Gorakhpur**  
(Accredited A<sup>++</sup> by NAAC)



# **Ordinance**

**Two Year PG Programme  
(M.A./M.Sc./M.Com.)**

**2024**



**Deen Dayal Upadhyaya Gorakhpur University, Gorakhpur**  
**Ordinance(First Amendment)**  
**Two Year PG Programme**  
**(M.A./M.Sc./M.Com)**

The Ordinance shall be known as Deen Dayal Upadhyaya Gorakhpur University Postgraduate Ordinance 2024, and shall come into effect from the date of its approval by the Hon'ble Chancellor of Deen Dayal Upadhyaya Gorakhpur University.

**1. Applicability**

This ordinance shall apply to Postgraduate programmes in the Faculties of Arts, Science and Commerce from the session 2024-2025

**2. Key Words**

- 2.1 **Academic Year:** Two consecutive semesters, one odd semester and one even semester shall constitute one academic year.
- 2.2 **Choice Based Credit System (CBCS):** The CBCS provides choice for students to select from the prescribed courses.
- 2.3 **Programme:** An academic programme leading to award of a Postgraduate Degree.
- 2.4 **Course:** also known as paper, is a sub component of a programme and may include lectures/ tutorials/ laboratory work/ field work/ outreach activities/ project work/viva/ seminars/ term paper/ assignment/ presentation/ self-study, etc. or a combination of some of these.
- 2.5 **Semester:** Each semester will consist of academic work equivalent to 90 working days. The odd semester will be normally from 15 July to 15 December and even semester from 01 January to 31 May in each academic year, as per academic calendar of the University/State Government.
- 2.6 **Credit:** A unit by which the weightage of course work is measured. It determines the number of hours of instructions required per week. One credit is equivalent to one hour of teaching (lecture/ tutorial) or two hours of practical work/ field work per week.
- 2.7 **Grade Point:** It is a numerical value allotted to grade obtained in a course.
- 2.8 **Grade/ Score Card:** The grade cards will be given to all students at the end of any semester of a programme and also after improvement of grades, online only. It will display the course details (code, title, number of credits, grade points) obtained in each course, and SGPA/ CGPA.
- 2.9 **Letter Grade:** It is an index of the performance of students in a said course. Grades are denoted by letters O, A+, A, B+, B, C, P, F and Ab.
- 2.10 **Semester Grade Point Average (SGPA):** It is a measure of academic performance in a semester.
- 2.11 **Cumulative Grade Point Average (CGPA):** It is a measure of overall cumulative academic performance of a student.

- 2.12 **Award Sheet:** The award sheet shall be issued on successful completion of all four semesters of a programme, which, will display the course details (code, title, number of credits and grade points) obtained in each course, and CGPA.

### 3. **Admission Process**

- 3.1 The admission of Indian national students to the two year PG programmes shall be based on merit determined on the basis of performance in the PG entrance test conducted by the University. However, Foreign Nationals applying for admission through authorised channels shall be eligible for direct admission on supernumeric seats. Affiliated colleges can design their own admission process without diluting the minimum eligibility required for admission.

#### 3.2 **Reservation:**

Reservation in admissions shall be as per the UP-Government rules. The Scheduled Castes/ Scheduled Tribes/ Other Backward Classes (Non-Creamy layer)/ EWS candidates originally belonging to Uttar Pradesh will be given the benefit of reservation. Scheduled Castes/ Scheduled Tribes/ Other Backward Classes/ EWS candidates of other States will be treated as Unreserved category.

#### 3.3 **Minimum Eligibility**

A candidate who has successfully completed the three year degree programme from any recognised university shall be eligible for admission to the two year PG programme of the University, as per university rules.

- 3.4 **Declaration of result:** Merit list for admission shall be published on the official website of Deen Dayal Upadhyaya Gorakhpur University, Gorakhpur.

#### 3.5 **Order of Merit:**

3.5.1 If two or more candidates have secured equivalent marks/ rank in the merit Index, then the merit for admission will be determined as follows:

3.5.2 The candidate, who has secured higher percentage of marks at Undergraduate will be given preference.

3.5.3 If the marks obtained at the Undergraduate are same, then in that case the older in age candidate will be given priority.

#### 3.6 **Weightages**

Weightages for admission shall be according to the rules of the University.

### 4. **Programme Duration and Credit Requirements**

- 4.1 The two year PG programme shall be spread over four semesters (2 academic years). The total minimum credits to be earned for successfully passing the 2 year PG programme shall be 92.

- 4.2 The maximum duration of completion of the 4 year (All Four semesters) PG-programme will be of 4 academic years only and that may be extended upto 5 years with special permission of the Hon'ble Vice-Chancellor.

## 5. Programme Structure

- 5.1 The programme structure and programme outline of the two year PG programme is provided in **Annexure-A**.
- 5.2 The University shall allow 40% of the total courses being offered in a particular programme in a semester through the online courses offered through SWAYAM/MOOC and other online platforms recognised by UGC/State Govt./University.

## 6. Attendance Requirement

A student is required to fulfil minimum 75% attendance (lecture, tutorial, seminar, practical etc.) to appear in the End Term Examination. However, in exceptional cases, the Head of the Department concerned/Principal may grant a relaxation in the minimum attendance upto 10% on the basis of genuine reasons. The additional 5% relaxation shall be at the discretion of the Honourable Vice-chancellor.

## 7. Examination(s) and Assessment / Evaluation

- 7.1 In the theory and practical courses, there shall be continuous internal assessment and Semester-End Term Examinations.
- 7.2 The Semester- End Term Examinations shall be of 75 marks. The examination pattern will be decided by the Hon'ble Vice Chancellor in consultation with the Deans of the Faculties and Head of the departments.
- 7.3 The continuous internal assessment shall be of 25 marks. The internal assessment of the students shall include an assignment /project/written test carrying 20 marks and his/ her attendance in class carrying 5 marks. It shall be the duty of the teacher(s) teaching a particular course, to conduct internal assessment, evaluate and award marks.
- 7.4 The assessment/ evaluation of theory and practical courses will be of 100 marks (25 for internal assessment and 75 for end of semester examination) irrespective of number of credits allotted to the course.
- 7.5 The evaluation of the Research Project/ Dissertation/ Field work/ survey shall be done in corresponding semesters carrying four credits. The supervisor allotment will be decided by the Departmental Committee constituted as per the provisions of the statutes of the University. The evaluation of project/dissertation/ Field work/ survey/ internship shall be out of 100 marks. There shall be no internal assessment component in these courses. The panel for the evaluation shall be from amongst the eligible teachers of the University and affiliated colleges.
- 7.6 The internship is to be done by the student during the prescribed semester. The student is required to submit the report along with the requisite certification from the concerned Institute/ Organization. The panel for the evaluation of internship/ term paper report shall be from amongst the eligible teachers of the University and affiliated colleges.

- 7.7 However, the evaluation of open elective from other disciplines in the second semester shall be either descriptive or in MCQ mode (depending on the policy of the University). There shall be no internal assessment component in these courses.
- 7.8 The marks shall be converted to grades as per the formula decided by the University.
- 7.9 The University shall permit the credit transfer as per rules framed by the University.

## **8. Grading**

- 8.1 A student obtaining grades 'P' to 'O' (numeric grade 4 or higher) in any course shall be considered PASS in that course. The grade point of a particular course will be awarded on the basis of the total marks after adding all the components(e.g. End term examination and internal assessment) of the course.
- 8.2 For a credit course (both theory and practical) 36% shall be passing percentage. However, an aggregate passing percentage of 40 percent (CGPA 4.0) shall be required in a programme.
- 8.3 There is no minimum or separate passing percentage for internal assessment component.

## **9. Promotion and Reappearing**

- 9.1 The student shall be promoted to the next semester provided he/she:
- 9.1.1 is registered in the current semester in the specific program
  - 9.1.2 has undergone a regular course of study and has minimum of 75% attendance in the current semester
  - 9.1.3 has appeared for End Term Examination in at least one course.
- 9.2 The general rules for promotion are:
- 9.2.1 All students shall be promoted automatically from odd to even semesters.
  - 9.2.2 A student shall be promoted from any academic year to the next if he/ she has passed in at least fifty percent credit courses in previous two semesters combined.
  - 9.2.3 Those students who are NOT eligible for promotion shall have to reappear in the end semester examination of those courses in the semester(s) in which the student has failed, in the next regular examination only. The grades of internal assessment shall carry forward in such cases.
  - 9.2.4 Those students who are eligible for promotion and wish to improve their grades may choose to reappear in the end of semester examination to improve their grades(in not more than two courses in a particular semester), in the next regular examination only. The grades of internal assessment shall carry forward in such cases.
  - 9.2.5 A student may be allowed to re-register for a semester, within the maximum stipulated time period allowed to complete the program, provided he/ she satisfies one of the following conditions. In such a case there shall be fresh assessment of internal evaluation:

- (i). The student is declared fail.
- (ii). The student did not appear in a semester-end examination or he/ she was not granted permission to appear in the examination.
- (iii). The student had been detained by the University and subsequently has been permitted to take re-admission.
- (iv). The student has own desire to abandon the performance of the semester and wishes to repeat/ reappear.

9.3 Those students who reappear in any course(s) in any semester or re-register for a semester, shall have to pay the prescribed fee.

9.4 Challenge evaluation shall be permitted as per rules of the University.

10. **Grading System** : The grading system shall be as follows

**Award of Grades Based on Absolute Marks**

<b>Letter Grade</b>	<b>Description</b>	<b>Marks Range(out of 100)</b>	<b>Grade Point</b>
<b>O</b>	Outstanding	91-100	10
<b>A<sup>+</sup></b>	Excellent	81-90	9
<b>A</b>	Very Good	71-80	8
<b>B<sup>+</sup></b>	Good	61-70	7
<b>B</b>	Above Average	51-60	6
<b>C</b>	Average	41-50	5
<b>P</b>	Pass	33-40	4
<b>F</b>	Fail	0-32	0
<b>AB</b>	Absent	Absent	0

11. **Computation of SGPA and CGPA**

11.1 The Semester Grade Point Average (SGPA) shall be computed as follows:

The SGPA is the ratio of sum of the product of the number of credits with the grade points scored by a student in all the courses taken by a student and the sum of the number of credits of all the courses undergone by a student, i.e.

$$SGPA (S_i) = \frac{\sum (C_i \times G_i)}{\sum C_i}$$

where  $C_i$  is the number of credits of the  $i^{th}$  course and  $G_i$  is the grade point scored by the student in the  $i^{th}$  course.

11.2 Cumulative Grade Point Average (CGPA) shall be computed as follows:

The CGPA is also calculated in the same manner taking into account all the courses undergone by a student over all the semesters of a programme, i.e.

$$CGPA = \frac{\sum (C_i \times S_i)}{\sum C_i}$$

where  $S_i$  is the SGPA of the  $i^{\text{th}}$  semester and  $C_i$  is the total number of credits in that semester.

11.3 The SGPA and CGPA shall be rounded off to 2 decimal points and reported in the grade cards and transcripts.

11.4 Whenever a student is permitted to repeat a course, the better grade of the two will be taken for the computation of SGPA and CGPA.

## 12. Award of Division

Division shall be awarded to the students as per the following table:

CGPA RANGE	Division
$7.50 \leq \text{CGPA} \leq 10.00$	First Division with distinction
$6.00 \leq \text{CGPA} \leq 7.49$	First Division
$4.50 \leq \text{CGPA} \leq 5.99$	Second Division
$3.60 \leq \text{CGPA} \leq 4.49$	Third Division

**Note :** The conversion formula for converting CGPA to the corresponding Percentage(P) of Marks will be as follows:

$$\text{Percentage of Marks} = \text{CGPA} \times 10$$

13. The merit rank of the students shall be determined on the basis of the CGPA obtained by them. However, only those students who have passed all courses in the first attempt without grace marks, shall be eligible for the award of medals.

14. In case of any issue of interpretation or clarification arising during the course of implementation of this ordinance or in case of any unforeseen circumstances, or decision required in the interest of the university or academics, the Vice Chancellor shall be authorized to decide, which shall be binding on all stakeholders.

## Appendix-A(Two Year PG Programme Framework) Total Credits: 92

Semester	Course Structure (Core and Discipline Specific courses)	Inter-departmental Open Elective	Research Project/ Dissertation/ Internship/Field work/ survey	Total Credits
I	<p><b>Four Theory Courses 5 credits each</b> OR <b>Five Theory Courses 4 credits each</b> OR <b>Four Theory &amp; One Practical 4 credits each</b></p>	****	****	<b>20</b>
II	<p><b>Four Theory Courses 5 credits each</b> OR <b>Five Theory Courses 4 credits each</b> OR <b>Four Theory &amp; One Practical 4 credits each</b></p>	<b>Open Elective (Other PG Program) Credits(4)</b>	****	<b>24</b>
III	<p><b>Four Theory Courses 5 credits each</b> OR <b>Five Theory Courses 4 credits each</b> OR <b>Four Theory &amp; One Practical 4 credits each</b></p>	****	Credits(4)	<b>24</b>
IV	<p><b>Four Theory Courses 5 credits each</b> OR <b>Five Theory Courses 4 credits each</b> OR <b>Four Theory &amp; One Practical 4 credits each</b></p>	****	Credits(4)	<b>24</b>