RESUME

**Dr. RanjanLata**

Assistant Professor (DDU Gorakhpur University, Gorakhpur)

Former researcher of JNU, New Delhi,

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**Career –**

Obtaining the position of an Assistant Professor in DDU Gorakhpur University, Gorakhpur wherein I can utilize my ability and qualities in order to get recognition among the universities.

**Core Competencies–**

* Excellent communication and written skills
* Profound knowledge of the subject areas and ability to teach students by using various methods
* Analytical approach and ability to research as well as an ability to respect teachers and students too
* Highly skilled in collecting the study material and chunking it in a proper way
* Strong commitment with the job as well as interested in teaching graduate and post-graduate

Students

* Ability to handle the class in absence of the lead professor as well as an ability to motivate studentsfor better learning
* Good interpersonal and organizational skills
* Ability to communicate with the students, staff, and parents
* Ability to advise the students and problem solving attitude

**Educational qualification**

* Successfully completed the Doctoral degree in Sanskrit from School of Sanskrit and Indic Studies,JawaharlalNehru (JNU) University, New Delhi in the year 2016
* Successfully completed the Master degree in Sanskrit fromAN.D.N.N.M.M.College, Harsh Nagar, Kanpur in the year 2000
* Successfully completed the NET exam conducting by UGC, New Delhi in June 2000

**Certification**

* Completed certification course in English as a Second Language (ESL) from Linguistic Cell JNU, New Delhi, in theyear 2013
* Successfully completed the MDCIM Computer one year diploma from Kanpur.
* Successfully completed the Women Study one year course fromAN.D.N.N.M.M.College, Harsh Nagar, Kanpur
* CompletedBuddhism and Indian Philosophy certificate course from Sanchi University Bhopal, MP
* Completed Rangers 5 Days Basic Course from 04.09.19 to 10.09.19

**Membership**

* Member of NGO organization named PrathmikShikshaSudharParikalp, Kanpur

**Professional experience**

* Permanent Lecturer wasin Colleges GGIC DATTACHOLI, ALIGARH and GGIC HOSHIYARPUR, NOIDA from March 2011 to 2018
* Now working as an Assistant Professor in DDU Gorakhpur University, Gorakhpur

**Responsibilities**

* Delivering lectures to the students in the absence of a Professor and providing the study material tothe students
* Assigning the project work to the students and helping them to clarify the doubts regarding the subject and topic related

**Assignments**

* provide students the additional knowledge
* Arranging educational trips for the students and maintaining a friendly relationship with them
* Creating opportunities for participation of students in discussion for being efficient in the
* communication
* Directing the students on how to use the study material for positive results in work
* Arranging educational materials for the students for their research related topics

**Hobbies:**

* Reading, Writing poems, Music, Singing, dancing, Cyclingand doing Havan also.

**Personal Details:**

* Date of Birth: 13/4/1978
* Marital Status: Married
* Employment Status: Full Time (Permanent)

**Extra Curricular:**

* Undergone a special training of sign Language
* NSS from 1995 to 1997, camp on 12.01.1996 to 22.01.1996, NSS group dance in 24.09.2013, NSS yoga day in 2014 in JNU. yoga camp and other yoga courses, linguistic cell JNU English and academic writing summarprogramme
* Workshops on Sharda and Brahmi Scripts and Manuscriptology. So many comptitions in JNU and other states. PauranicAdhyayana conferences and seminars, Shankar Shikshayatana seminars and lecture series, Delhi Sanskrit Academy seminars and conferences, Vagvardhinijnu, GPHC and WAVES Seminars, Women Study Course too.
* Computer Diploma (MDCIM), Sanchi University Bhopal 2 months courses and seminars
* Katha Pratiyogita at state level in UP and got the 3rd prize

**Administrative responsibilities :**

* Head of the examiners as DHE in UP Boardexam 2017 and 2018. Control room responsbility in UP Board exam 2018.
* Having the responsibility as a Ranger Leader in DDU Gorakhpur University, Gorakhpur from 2018 till now.

**Examination and evaluation duties assigned by the college/ university or attending the examination paper evaluation :**

* Class invigilence from 2004 and evaluation (copies checking) of UP Boardexams from 2011 till 2018.head of the examiners as DHE in up board exam 2017 and 2018

**Research Papers :**

* 15 Research papers Published in reputed magazines
* More than 40 seminars and conferences attended.